

# New Business Starter Kit SAVE TIME - AVOID HASSLES! Get Your New Businesses Started On Right Foot!!



New Business Starter Kit Includes		Price
NEW BUSINESS APPLICATIONS AND LICENSES: (24 Hour Turnaround)	√	Check Box To Select Items Desired
ederal Tax Identification Number		\$75
tate Tax Identification Number (includes sales tax license and certificates, if needed)		\$75
usiness Occupational License (EVERY Business MUST have an occupational license, there are no exceptions)		\$75
Application for "Certified Small & Emerging Business" (the LA-SEBD Program)  An SEBD business receives many benefits & financial incentives through the La Dept of Economic Development &the SBA)		\$150
completion of the Louisiana Dept. of Labor Status Report (required for ALL business having employees)		\$75
state of LOUISIANA CONTRACTORS LICENSE - CPA Prepared Financial Statements		\$200
ACCOUNTING SOFTWARE & COMPUTER CHECKS AND TRAINING	<b>√</b>	Check Box To Select Items Desired
uickBooks Pro or Peachtree Pro Accounting Software (plus sales tax and shipping)		\$195
uickBooks or Peachtree Laser Computer Checks - 250 (plus sales tax and shipping)		\$75
ttendance at our QuickBooks or Peachtree "Getting Started & Processing" Class		\$325
ssistance with Setting up QuickBooks or Peachtree Software for Your Business Price is for 3 hours in our office or via remote access. Onsite services are \$150 per hour with a 2 hour minimum)		\$295
tep-by-Step Checklist for Starting a New Business on Compact Disc		Free
CCOUNTING, PAYROLL, TAX REDUCTION AND TAX FILING SERVICES	<b>√</b>	Check Box To Select Items Desired
ne-hour New Business Consultation with one of our CPA/Small Business Consultants		\$150
complete Payroll Check Preparation, Payroll Tax Payments, Payroll Tax Report Filing rice is per payroll processed and includes up to 10 employees. Additional employees are \$5 each. One time setup fee of \$150, plus \$10 per mployee. No extra charges for direct deposit, annual W-2s filing, etc.		\$100
ccounting Review & Support Services (fee is one-percent of revenue, minimum \$250 per month)		\$250
lanagement Advisory Services, Tax Planning, CFO Services by CPA (fee is one-percent of revenue, minimum \$250 per month)		\$250
reparation of Election for Taxation as a Small Business Corporation (S-Corporation)		\$150
alendar of Tax Filing Obligations and Due Dates (For Business Income Taxes, Sales Taxes, and Payroll Taxes)		Free
MARKETING / NEW BUSINESS DEVELOPMENT:	<b>√</b>	Check Box To Select Items Desired
our Page Website for Your New Business (Page size is 8.5". More pages and shopping carts available for extra price)		\$600
ist of New Louisiana-Based Businesses in Excel Format Sorted By Zip Code (25 Cents Each Name) /e can also manage a direct mail campaign for you. Call for details and custom pricing		Call for Quote
consultation with Certified Marketing Consultant to Discuss Ideas and a Marketing Plan - Up to 2 Hours		\$300
SUSINESS PLANS / SBA FINANCING / BUSINESS LOANS:	<b>√</b>	Check Box To Select Items Desired
imple Business Plan Without Financial Projections	П	\$500
imple Business Plan Complete With Financial Projections		\$1,000
rofessionally Prepared Business Loan Package (loan package will be submitted to 3 lenders + the SBA) ee is1% of Loan Amount Applied For and 1% Additional Fee of Amount Approved		Varies Based Or Loan Amount
Total of Items Checked	√	
If Over \$1,000 deduct 10%   Over \$2,000 deduct 15%   Over \$4,000 deduct 20%		(\$
Total After Discount (Excluding Sales Tax and Freight on Software and Check Orders)		

Name	Company Na	me		
Address	City		State	Zip
Telephone (	Fax ()	E-mail		
Payment Information: Method of payment: (c	heck one) Check Enclosed _	Visa MasterCard		
CC Number		Exp. Date	/	
Name as it appears on credit cardBilling Address on Credit Card				- -

## **New Business Checklist**

Initial Applications & Licenses (for New Businesses):	To Do	Done	N/A
- Create New Business Entity (LLC, Corporation, Partnership)			
- Obtain Federal Tax Identification Number			
- Obtain State Tax Identification Number			
- Obtain Parish Occupational License			
<ul><li>Obtain State and Parish Sales Tax Licenses</li><li>Application to Record Trademark and/or Trade Name</li></ul>			
- Application to Record Trademark and/or Trade Name - Open Business Checking Account			<del></del>
	<del></del>	<del></del>	
Limited Liability Companies (only): - Election to be taxed as a corporation			
- Election to be taxed as a corporation - Election for Small Business Taxation – S Election			<del></del>
Corporations (only):	<del></del>	<del></del>	
- Filing of Louisiana Corporate Initial Franchise Return			
- Sub S Election - Filing 2553 Election with IRS			
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Insurance: - Health, Dental and/or Disability Insurance			
- Officer's Life Insurance (Key Man Insurance)		<del></del>	<del></del>
- Cafeteria Plans – tax-sheltered health and dependent care			
- Workers Compensation			
- Business Liability and/or Business Interruption Insurance			
Planning for a Successful Rusiness			
Planning for a Successful Business - Creating a Formal Business Plan			
- Creating an Initial Budget and Cash Flow Forecast			
	<del></del>	<del></del>	<del></del>
Internet Business Development:			
- Website Development - E-Commerce Solutions -Online Shopping Carts		<del></del>	
Accounting Software and/or Training:			
- Acquisition of Accounting Software and/or Accounting Services			
- Peachtree or QuickBooks Accounting Training/Seminars			
- Interactive Accounting Tutorial on CD-Rom			
(Designed to teach accounting principles and concepts to people who will be involved in the day-to-day bookkeeping for your a business)			
Payroll, Accounting Assistance and Tax Filing Services			
- Payroll Preparation & Payroll Tax Report Filing Services			
- Sales Tax Preparation/Filing Services			
<ul> <li>Bank Account Reconciliations</li> <li>Accounting Assistance / General Ledger Review</li> </ul>		<del></del>	<del></del>
<ul> <li>Periodic Financial Statements (A Financial Report Card for Your Busine</li> </ul>			
- Business Consulting Services		<del></del>	
-			<del></del>
Strategic Tax Reduction / Wealth Building:	N		
- Investments (Mutual Funds, Annuities, Stocks & Bonds) & Retirement F	rians	<del></del>	
To obtain a quote or more information on any of the above its	ems please fax th	is form to (50	)4) 834-8218
Or mail to: The Allday Consulting Group, LLC 2901 N. Cause		,	,
		JO 1, IVICIAIIIC	, LA 1000Z
Or, see reverse side for the turn-key solution "New Busines	s Starter Nit		
Nome Phone ( )	Г.	av ( )	
Name Phone ()			
Company Name			
Address	City	State	Zip
Other Comments (Needs):			

# Computer Checks, Deposit Slips and Envelopes

Quantity	Computer Laser Checks	Double- Window <u>Envelopes</u> Regular	Double- Window <u>Envelopes</u> Self-Seal	Laser Deposit Slips	Shipping
250	70.04	N/A	N/A	63.21	\$11.95
500	90.09	40.01	48.72	80.85	\$16.00
1000	123.38	71.82	86.52	111.30	\$19.95
2000	216.51	141.23	169.05	194.991	\$22.45
3000	252.11	205.17	248.22	227.12	\$24.95

#### 15% DISCOUNT

FOR FIRST-TIME ORDERS

Prices Good Through December 31, 2011

		Qty Amount
LASER CHECKS (Color Starting Check Number)	-	 
(Please attach voided check) (Check Colors: Blue, Brown, Burgundy, Gray, Green, Purple, F	Red, Yellow)	
DOUBLE-WINDOW ENVELOPES Regular Seal	-	\$
LASER DEPOSIT SLIPS (attach voided deposit slip)		 
LOGO CHARGE (BLACK & WHITE - ADD \$25. Logo must be in a camera-rea	dy JPEG or TIF form	at) \$
SUBTOTAL		<b>\$</b>
15% DISCOUNT - FIRST-TIME ORDERS ONLY		\$()
SALES TAX (LA STATE + PARISH)		<b>\$</b>
TOTAL FOR SHIPPING AND HANDLING (Each Item Ships Separate - Compu	te shipping accordingly	
Please Specific the Software QuickBooks Peachtree Other (Name		
TOTAL DUE	,	\$
Contact Name Company Name		
Phone Number (		
Shipping Address City	State Zi	p Code
Email Address		
Payment Method (Check one) Check Enclosed VISA N	MASTERCARD	AMEX
CREDIT CARD INFORMATION:		
Card Number	Expiration Date	/
Cardholder's Name		
CC Billing Address City	State Z	ip Code
Cardholder's Signature CSV	Code (on the back)	

Fax your order to (504) 834 - 8218 or mail it to us at:

Allday Consulting Group, LLC 2901 N. Causeway Blvd., Ste. 301 Metairie, LA 70002

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#### FREE TRAINING! **2011** QuickBooks & Peachtree Classes If you're a Louisiana-based company with 50 or fewer employees Peachtree<sup>®</sup> and have been in business for 3 (Eligible for SBET Reimbursement—Advance Approval Required) years, you may be eligible for a Getting Started & Processing 03/24 01/27 05/26 07/28 09/29 11/17 100% reimbursement through the Louisiana Small Business Em-**Beyond the Basics & Mastering** 01/28 03/25 05/27 07/29 09/30 11/18 ployee Training Program! For more information: QuickBooks® (Eligible for SBET Reimbursement—Advance Approval Required) Visit www.LaWorks.net Click on *Incumbent* Getting Started & Processing 02/24 04/28 06/23 08/25 10/27 12/08 Worker Training **Beyond the Basics & Mastering** 02/25 04/29 06/24 08/26 10/28 12/09 In the Business Section Or, call us for details! **Payroll** — Live (not recorded) Webinars via GoToMeeting Metairie 835-4213 (Eligible for SBET Reimbursement—Advance Approval Required)) **Baton Rouge 928-5183 Mastering Peachtree Payroll** 01/14 04/22 07/22 10/21 St. Tammany 871-4963 **Lafayette 269-1964** 02/28 11/11 Mastering QuickBooks Payroll 05/20 09/23 Toll Free 800-259-4213 Payroll Training - Due to limited interest, payroll is no longer taught as part of the "Getting Important! Started & Processing" or "Beyond the Basics & Mastering" classes. Instead, they are taught Must be Pre-Approved to Qualify for Reimbursement!! as a separate, stand alone live webinar. Payroll Webinars are from Noon to 3:30 PM CST. Remote & Onsite **REMOTE ATTENDANCE** — Can't leave the office? Don't want to travel? You Can Attend Remotely From Your Home or Office. With a Direct Internet Connection, You'll see One-on-One Training the SAME PRESENTATION, Hear the LIVE INSTRUCTOR - . You'll HEAR QUESTIONS RAISED Also Available BY OTHER STUDENTS.....AND You'll be able to ASK YOUR OWN QUESTIONS!! **Attendance** Computer Tuition **Phone Number** Date(s) of **Email Address** Rental? C = In Class (If different from com-+ Computer Name of Attendee Attendance Y/N (for confirmation purposes) R = Remote pany number below) Rental

Tuition: 1-Day \$325 | 2-Days \$575 | Payroll Webinar \$195 | Computer Rental \$75/day

- Class sizes are limited. Advanced registration and payment are required. A cancelation fee of \$50 is charged if you cancel within 7 days of the scheduled class. The is no charge for rescheduling to a future class date, if done so at least 7 days in advance.
- Computers Are Not Required! Our classes are taught by "CERTIFIED TRAINERS" by demonstrating the most recent version of the software on a wide
  screen projector. This method of training allows students to focus on the subject being taught, encourages students to ask questions, and allows them to take
  notes. We are able to cover more material so you receive more education for your investment. If you feel that you would like to have a computer, we encour-

Registration Information: Company Name	Telephone ()	Fax ()
Address	City	State Zip
E-mail (For Confirmation Purposes)		
Check Enclosed – Make check pa Visa MC Name on Card	ayable to "Allday Consulting Group"	
Credit Card	Number	Exp. date/
Rilling Add	ress on Card (if different)	
Dilling Audi		

Fax registration to 504-834-8218 or mail it to us at 2901 N. Causeway Blvd., Suite 301, Metairie, LA 70002 For more information about all of our services and in-depth course descriptions, visit our websites

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